



ISTE U

TERMS AND CONDITIONS
A Summary of Terms and Conditions

JUNE 2020

Legal Notice, Privacy Policy and Site Security

ISTE U abides by ISTE's legal notice and privacy and site security policies

[Legal Notice](#)

[Privacy Policy and Site Security Information](#)

Refund Policy

REFUNDS FOR SESSION-BASED COURSES

If a participant drops an ISTE U long course before the session start date, a refund for the full price (100%) will be applied to the method (for example credit card or purchase order) used to pay for the enrollment. If a participant drops a course within the first seven days of the course start date, a refund of 50% will be applied to the method used to pay for course enrollment. No refunds will be granted after the seventh day of the start of the ISTE U course.

REFUNDS FOR SELF-PACED COURSES

If a participant drops a course within seven days of registering and has not accessed the course in ISTE's learning management system, a refund of 50% will be applied to the method used to pay for course enrollment. No refunds will be granted after the seventh day after registering or if the participant has accessed the course.

REFUNDS FOR SUMMER LEARNING ACADEMY

There will be no refunds issued for ISTE's Summer Learning Academy. If a participant wishes to withdraw before the Summer Learning Academy start date, they may transfer into an ISTE U Microcourse of their choice. No transfers will be granted after the start date.

REFUNDS FOR CANCELLED COURSES

If a course is canceled, ISTE will issue a refund to the participant for the full price (100%). The refund will be applied to the method (credit card or purchase order) used to pay for the enrollment.

PROCESSING REFUNDS

Please contact isteu@iste.org for refund requests. ISTE will process a refund within 30 days after a course has been dropped or canceled.

Transfer Policy

If a participant wishes to transfer into a future session of the same course in which they are enrolled, they may do so at any point up until the course end date for a fee of \$30. Please contact isteu@iste.org for transfer requests.

Participation and Attendance Policy

In order to receive a completion certificate and/or become eligible for graduate-level credit, participants must properly and consistently participate in the course according to course guidelines and satisfactorily complete all course assignments.

Participants must complete their course within the given time frame. If an extension is needed, participants may request a two-week extension by contacting their ISTE U course instructor. Extensions are granted at the discretion of the course instructor and may require a fee.

Participation is based on completion of course assignments and other required activities in ISTE U, which is powered by D2L: BrightSpace, the Learning Management System (LMS). ISTE believes that the foundation of an effective professional learning experience is active participation. Active participation means engaging in the course content consistently, completing assignments and participating in the ISTE U course discussion community. Please refer to the course syllabus for specific course completion requirements.

Standards of Academic Integrity

ISTE U holds itself and participants to a high level of academic integrity. By participating in ISTE U courses, participants agree to abide by the following honor code. Participants agree that all assignments completed is their own work and will practice tenets of digital citizenship as outlined in the ISTE Standards. ISTE will not tolerate academic dishonesty, which may include but is not limited to cheating, plagiarism, submission of duplicative work, such as submitting the same assignment for multiple courses, and more. ISTE reserves the right to uphold and enforce its standards of academic integrity. Participants found by ISTE to be in violation of ISTE's Standards of Academic Integrity will be held accountable and will be advised on what, if any, action ISTE deems necessary. Consequences for academic violations may include, but are not limited to, dismissal from the ISTE U course, a failing or no-pass grade, no graduate-level credit and forfeiture of course fees.

Graduate-Level Credit + CEUs Redemption

ISTE believes in helping teachers grow in their careers and digital proficiency by offering courses eligible for graduate-level credit. Graduate-level credit will be offered by ISTE U Graduate Partners at an additional fee. These partners, not ISTE, will provide the credit. Participants should visit the ISTE U graduate partner webpage for additional registration information and guidance on obtaining credit for learning. Please note that approval for professional learning and determination of credit (continuing education units, professional development points, etc.) toward licensure renewal are based on individual state and/or school district policies. For more information about professional learning requirements, including the number of hours needed and how to apply graduate-level credit toward CEUs or PDPs, contact your local education agency or state education agency for approval and submission requirements.